

Book	Policy Manual
Section	200 Pupils
Title	Admission of Students
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Authority

The Board shall establish age requirements for the admission of beginning students which are consistent with statute and sound educational practice and ensure the equitable treatment of all eligible children.[\[1\]](#)[\[2\]](#)

Guidelines

First Grade

Beginners are students entering the lowest grade of the primary school above the kindergarten level. They shall be admitted to school only during the first two (2) weeks of the annual school term, except that a child who is eight (8) years of age may begin school at any time during the school year.[\[3\]](#)[\[4\]](#)

A beginner is eligible for admission to first grade if the child has attained the age of six (6) years by September 30.[\[5\]](#)[\[3\]](#)

The District's decision after considering the test results and/or the recommendation of the certified school psychologist will be final.

The Board is not required to admit as a beginner any child whose chronological age is less than the

District's established admission age.[6]

Kindergarten

A child is eligible for admission to kindergarten if s/he has attained the age of five (5) years by September 30.[7]

All children who are residents of the District are encouraged to attend kindergarten prior to enrolling in the first grade.

Kindergarten will be available to all areas of the community for at least 180 days per year and at least for two (2) hours and thirty (30) minutes per day.

Delegation of Responsibility

The Superintendent or designee shall require that each student who registers for entrance to school exhibit his/her proof of required immunizations.[8]

Prior to the admission of a child to school, evidence of the age of the child shall be furnished to the principal of the school. Such evidence may be:

1. A legal birth certificate.
2. A baptismal certificate indicating date of birth, together with a sworn notarized statement from parent or guardian as to the accuracy of the certificate.
3. A certified copy of entrance into the United States, showing the date of birth of the child, together with a sworn notarized statement from the parent or guardian.
4. Such other evidence as family Bible record, insurance policy, or school record showing date of birth of the child, together with a sworn notarized statement from parent or guardian.
5. If none of these are available, an affidavit of age sworn by the parent or guardian and accompanied by a certificate of age from a public health officer or public school physician, or in their absence, a licensed practicing physician.