

SOLANCO SCHOOL DISTRICT

2025 - 2026 TIME RECORD SCHEDULE

Listed below are the pay period end dates along with the pay dates for the 2025-2026 school term. Completed and signed time records should be submitted to Supervisors on the last day worked in the applicable pay period. **Completed time records must be approved by Supervisors and received by the Business Office, by the Tuesday following the stated pay period end date. Please note time records must be completed accurately and submitted for payment to be issued. It is the responsibility of the employee to submit their time record by the due date. Time records received after the stated due date will be processed with the following payroll.**

PAY PERIOD END DATE	PAY DATE
June 28, 2025	July 10, 2025
July 12, 2025	July 24, 2025
July 26, 2025	August 7, 2025
August 9, 2025	August 21, 2025
August 23, 2025	September 4, 2025
September 6, 2025	September 18, 2025
September 20, 2025	October 2, 2025
October 4, 2025	October 16, 2025
October 18, 2025	October 30, 2025
November 1, 2025	November 13, 2025
November 15, 2025	November 26, 2025*
November 29, 2025	December 11, 2025
December 13, 2025	December 24, 2025**
December 27, 2025	January 8, 2026
January 10, 2026	January 22, 2026
January 24, 2026	February 5, 2026
February 7, 2026	February 19, 2026
February 21, 2026	March 5, 2026
March 7, 2026	March 19, 2026
March 21, 2026	April 2, 2026
April 4, 2026	April 16, 2026
April 18, 2026	April 30, 2026
May 2, 2026	May 14, 2026
May 16, 2026	May 28, 2026
May 30, 2026	June 11, 2026
June 13, 2026	June 25, 2026

No healthcare premium or Section 125 plan flexible spending deduction are taken for 12-month employees from the third pay of the month. 10-month support staff will have payroll deductions over 19 pays (Sept. 18, 2025, through May 28, 2026).

*Thanksgiving holiday, pay date moved to Wednesday, November 26, 2025

**Christmas holiday, pay date moved to Wednesday, December 24, 2025